



## Special Event Welcome Bag Request

Hosting a special event in our area? We would like to help you welcome your guests to Martinsville-Henry County, Virginia! Simply fill out this form and return to us a minimum of two weeks in advance to receive your complimentary welcome bags. The bags are loaded with area information, money-saving coupons and other fun surprises for your guests to enjoy.

Name of Event: \_\_\_\_\_

Type of Event (circle one):

Sporting Event

Class Reunion

Conference/Meeting

Family Reunion

Wedding/Shower

Other \_\_\_\_\_

Date(s) of Event: \_\_\_\_\_ Location of Event: \_\_\_\_\_

Estimated Number of Attendees: \_\_\_\_\_ Host Hotel (if applicable): \_\_\_\_\_

I would prefer to (circle one):

Pick Up the Bags Myself

Have Bags Delivered Host Hotel

Have Bags Delivered to Venue

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Additional Services (check all that apply):

\_\_\_ I am interested in planning a group activity my event (kayaking, biking, concert, etc).

\_\_\_ I would like a complimentary step-on guide to lead a bus/van tour for my group.

\_\_\_ I would like to arrange a complimentary walking tour for my group.

\_\_\_ This event is open to the public and I would like complimentary marketing assistance.