



## Special Event Welcome Bag Request

Hosting a special event in our area? We would like to help you welcome your guests to Martinsville-Henry County, Virginia! Simply fill out this form and return to us a minimum of two weeks in advance to receive your complementary welcome bags. The bags are loaded with area information, money-saving coupons and other fun surprises for your guests to enjoy.

Name of Event:

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Type of Event (circle one):

Sporting Event

Class Reunion

Conference/Meeting

Family Reunion

Wedding/Shower

Other \_\_\_\_\_

Date(s) of Event: \_\_\_\_\_ Location of Event: \_\_\_\_\_

Estimated Number of Attendees: \_\_\_\_\_ Host Hotel (if applicable): \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Number of Bags Requested: \_\_\_\_\_ Date you would like to pick up bags: \_\_\_\_\_

Any specific brochures/attraction information you would like included in your bags?

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Additional Services (check all that apply):

\_\_\_ I am interested in planning a group activity for my event (kayaking, biking, concert, etc).

\_\_\_ I would like to learn more about having a complimentary guided tour.

\_\_\_ This event is open to the public and I would like complementary marketing assistance.